



Billing and Payment Policy: Faculty-led Programs

Students participating in a University of Arizona faculty-led study abroad program must pay deposits and fees as set forth below. Student UA Bursar’s accounts must be in good standing (i.e. not delinquent) at the time of application and must remain so for the duration of participation in a UA Study Abroad & Student Exchange (SASE) program.

BILLING

	UA Students	Non-UA Students
Application Fee	\$80 SASE application	\$80 SASE application
Program Deposit	\$150 - \$1500 depending on credits offered and program duration.	\$150 - \$1500 depending on credits offered and program duration.
Program Charges	Vary by program	Vary by program and include \$50 - \$85 UA non-degree application fee

- **Application Fee:** Students must pay a non-refundable \$80 SASE application fee that will be charged to each student’s UA Bursar’s account following the opening of an application.
- **Program Deposit:** SASE will bill a **non-refundable** program deposit to each student’s UA Bursar’s account following the student’s commitment to the program and the commitment deadline. Please see your program budget for details including deposit amount.

Term	Commitment Deadline
Winter	October 15
Honors Trip	October 31
Spring Spring Break Calendar Year	November 15
Summer	March 15
Fall Academic Year	May 15

- **Program charges:** SASE will bill remaining program charges to each student’s UA Bursar’s account in accordance with Bursar’s dates and deadlines for the study abroad term. <http://bursar.arizona.edu/students/dates>





SASE will bill charges to a student’s UA Bursar’s account in the following three categories: TUIT (tuition), HOUS (housing) and OTHR (other). The total of these charges will equal the full cost of the program.

In the event that a student withdraws from a program after commitment and prior to program billing, the student’s UA Bursar’s account will be charged in accordance with the Withdrawal Policy: Faculty-led Programs.

PAYMENT

1. Students can pay their accounts according to [UA Bursar’s Office payment options](#).
2. Charges are due and must be paid according to the UA Bursar’s Office payment deadline set forth in the students’ UAccess account.
3. Late fees for past due balances will be assessed to the student’s UA Bursar’s account in accordance with [UA Bursar’s Office policy](#).
4. Students whose accounts are delinquent will be subject to a past due balance charge, recovery of collection and legal costs, and withholding of University services. See [http://www.bursar.arizona.edu/ar-collections/past due](http://www.bursar.arizona.edu/ar-collections/past_due).

I HAVE READ AND I UNDERSTAND THIS STUDY ABROAD BILLING AND PAYMENT POLICY. IT IS MY RESPONSIBILITY TO MAKE THE CONTENTS OF THIS POLICY KNOWN TO THOSE WHO HAVE ANY FINANCIAL RESPONSIBILITY FOR OR ARE OTHERWISE FINANCIALLY INVOLVED IN ANY STUDY ABROAD PROGRAM PAYMENTS (e.g. parents, relatives, financial institutions). I ACKNOWLEDGE THAT I AM SUBJECT TO THE TERMS OUTLINED ABOVE.

Student Name: _____ Date of Birth: _____
First Middle Initial Last

By signing below, the parent or legal guardian affirms that they understand the language in this document pertains to their child, and that by signing, they are legally responsible for the obligations described in this agreement and agree to be bound by its terms.

Parent/Guardian Name: _____ Relationship: _____
First Middle Initial Last

Signature of Parent: _____ Date: _____

