

Withdrawal Policy: Third-party Provider Programs

Third-party providers are external organizations with their own study abroad programs with whom Study Abroad & Students Exchange (SASE) has developed partnerships for the purpose of offering additional study abroad programming. UA students may participate in programs offered by these providers.

Student Withdrawal

Withdrawal from a study abroad program must be submitted to SASE and consists of:

- Submission of the online [Study Abroad Withdrawal Form](#)
- Copy of confirmation of withdrawal from provider

Additionally, students are responsible for:

- Understanding the withdrawal policy for the third-party program to which they have applied, and
- Following the withdrawal procedure and timeline outlined by their chosen provider

Program Fees and Refunds

All participants in third-party provider programs will be invoiced both by the program provider and by SASE as follows:

Billed by SASE – paid on UA Bursar’s Account

- \$600 UA Study Abroad fee (summer programs)
- \$1500 UA Study Abroad fee (semester programs)

Once a student has been moved to committed in UAbroad, the UA Study Abroad fee is non-refundable.

Billed by the Third-Party Provider – paid directly to provider (varies by provider)

- Application fee
- Program deposit
- Program fee balance

Students who withdraw from a third-party provider program are subject to the refund policy of their chosen program provider. **SASE assumes no responsibility for fees incurred as a result of student failure to comply with third-party provider withdrawal and refund policies.**





SASE strongly advises all study abroad program participants to purchase fully-refundable airline tickets and/or trip cancellation insurance after they are committed to their program to safeguard against losses or penalties related to airfare should a program be cancelled, its dates change, or unforeseen circumstances cause the student to withdraw from the program. **SASE assumes no responsibility for such losses or penalties.**

If a participant receiving financial aid withdraws from a study abroad program, the participant must contact the Office of Scholarships and Financial Aid immediately, as withdrawal may affect the participant's financial aid eligibility.

I HAVE READ AND I UNDERSTAND THIS STUDY ABROAD WITHDRAWAL AND REFUND POLICY. IT IS MY RESPONSIBILITY TO MAKE THE CONTENTS OF THIS POLICY KNOWN TO THOSE WHO HAVE ANY FINANCIAL RESPONSIBILITY FOR OR ARE OTHERWISE FINANCIALLY INVOLVED IN ANY STUDY ABROAD PROGRAM PAYMENTS (e.g. parents, relatives, financial institutions). I ACKNOWLEDGE THAT I AM SUBJECT TO THE TERMS OUTLINED ABOVE.

Student Name: _____ Date of Birth: _____
First Middle Initial Last

By signing below, the parent or legal guardian affirms that they understand the language in this document pertains to their child, and that by signing, they are legally responsible for the obligations described in this agreement and agree to be bound by its terms.

Parent/Guardian Name: _____ Relationship: _____
First Middle Initial Last

Signature of Parent: _____ Date: _____

