Billing and Payment Policy: Third-party provider programs billed to UA student bursar’s account

Students participating in a University of Arizona approved CEA, DIS, GAV, BSME, IAU, or FIE study abroad program must pay fees and charges as set forth below. Student UA Bursar’s accounts must be in good standing (i.e. not delinquent) at the time of application and must remain so for the duration of participation in a UA Study Abroad program.

BILLING

<table>
<thead>
<tr>
<th>Application Fee</th>
<th>Billed by third-party provider</th>
</tr>
</thead>
<tbody>
<tr>
<td>UA Study Abroad Fee</td>
<td>$600/Summer and Short-term $1500/Semester</td>
</tr>
<tr>
<td>Program Charges</td>
<td>Vary by program (includes international health insurance and a 1% administrative fee)</td>
</tr>
</tbody>
</table>

- **UA Study Abroad Fee**: Students who participate in UA approved third-party provider programs must pay the UA Study Abroad Fee. The UA Study Abroad Fee is **non-refundable** once the third-party provider’s program withdrawal deadline has passed and will be charged to the student’s UA Bursar’s account in accordance with Bursar’s dates and deadlines for the study abroad term [https://bursar.arizona.edu/dates/deadlines](https://bursar.arizona.edu/dates/deadlines). This fee covers all services related to the administration of UA study abroad programs including but not limited to application assistance, advising, course registration, billing, pre-departure orientation, re-entry programming, credit transfer, assistance while abroad, and health and safety monitoring.

- **Program Charges**: UA Study Abroad will bill remaining program charges to each student’s UA Bursar’s account in accordance with Bursar’s dates and deadlines for the study abroad term [https://bursar.arizona.edu/dates/deadlines](https://bursar.arizona.edu/dates/deadlines).

UA Study Abroad will bill charges to a student’s UA Bursar’s account in the following three categories: TUIT (tuition), HOUS (housing) and OTHR (other). The total of these charges will equal the full cost of the program.

In the event that a student withdraws from a program after commitment and prior to program billing, the student’s UA Bursar’s account will be charged in accordance with the **Withdrawal Policy: Third-party Provider Programs**.

PAYMENT

1. Students can pay their accounts according to [UA Bursar’s Office payment options](https://bursar.arizona.edu/payment/options).
2. Charges are due and must be paid according to the UA Bursar’s Office payment deadline set forth in the students’ UAccess account.

3. Late fees for past due balances will be assessed to the student’s UA Bursar’s account in accordance with [UA Bursar’s Office policy](https://bursar.arizona.edu/past-due/holds).

4. Students whose accounts are delinquent will be subject to a past due balance charge, recovery of collection and legal costs, and withholding of University services. See [https://bursar.arizona.edu/past-due/holds](https://bursar.arizona.edu/past-due/holds).

I HAVE READ AND I UNDERSTAND THIS STUDY ABROAD BILLING AND PAYMENT POLICY. IT IS MY RESPONSIBILITY TO MAKE THE CONTENTS OF THIS POLICY KNOWN TO THOSE WHO HAVE ANY FINANCIAL RESPONSIBILITY FOR OR ARE OTHERWISE FINANCIALLY INVOLVED IN ANY STUDY ABROAD PROGRAM PAYMENTS (e.g. parents, relatives, financial institutions). I ACKNOWLEDGE THAT I AM SUBJECT TO THE TERMS OUTLINED ABOVE.

Student Name: ______________________________________ Date of Birth: _______________

First           Middle Initial           Last

By signing below, the parent or legal guardian affirms that they understand the language in this document pertains to their child, and that by signing, they are legally responsible for the obligations described in this agreement and agree to be bound by its terms.

Parent/Guardian Name: ________________________________ Relationship: ______________

First          Middle Initial       Last

Signature of Parent: ______________________________________ Date: ______________ ___